

NUR MOHAMMAD SMRITI MAHAVIDYALAYA



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REPORT ON E-GOVERNANCE

Session: 2019-20

Implementation of Nur Mohammad Smriti Mahavidyalaya, is at moderate stage during the year 2019-20. Our College has introduced a combination of e-tools to address the various issues related to the student admission, teaching learning, examination, publication of results, and mentoring. The implementation of e-governance has been concentrated towards the following areas:

Infrastructural Support to Facilitate E-governance:

- One Virtual classroom with internet facility has been set.
- 6 no. of computers have been added in different departments.
- A new broadband internet connection has been established for staff room.

E-governance Related to Administration:

- During the period, a number of administrative tasks at the college, are carried out in online mode.
- A system of biometric attendance for its teaching and non-teaching staff members is functional. Confidential documents are not published on the college's website.
- The official website of the college is maintained through a private vendor.

E-governance Related to Finance and Accounts:

- No. of computers in the college office has been increased.
- Tally software is being used for making of Audit Report.
- Employee salary is distributed through the HRMS_IFMS portal and credited to the bank accounts of individual employees.

E-governance Related to Students' Admission and Support:

- Admission of students is conducted in online mode. Software related to student administration and support is maintained by a vendor named Rupantar. The college maintains a computerized database of students.
- The students are required to fill and submit their admission forms in online mode and all relevant financial transactions for the admission process are carried out through the banking system.
- For disbursement of student scholarships every year, the college accesses and utilizes information on the online portal of the Government of West Bengal.

E-Governance Related to Examination:

- Results of University Examinations are displayed in University Website.
- All notices relating to examinations are put up both on the college notice board as well as on the official website of the college

RECOMMENDATIONS

1. Office Automation is required to maintain smooth college's operations.
2. Teachers need to be encouraged to use ICT for effective teaching.