

# NUR MOHAMMAD SMRITI MAHAVIDYALAYA



DUCK-BANGLOW, DHULIYAN  
DIST. MURSHIDABAD. (W.B.)

Pin - 742202

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E.mail.nurmohammad235@rediffmail.com

## List of Assigned Conveners for NAAC SSR Work for Seven Criteria

As per Reference NMSM/IQAC/02/2023-24 meeting held on 18.11.2023 a list of convener has been prepared by following IQAC meeting resolution.

### 1. Criterion I: Curricular Aspects

**Convener:** Dr. Md Zinarul Hoque Biswas

- Sandip Kumar Ghosh
- Asif Hossain
- Md Abdul Alim
- Modan Mondal

### 2. Criterion II: Teaching-Learning and Evaluation

**Convener:** Abhishek Pramanik

- Amrita Chakraborty
- Mopasa Das
- Md. Lailatul Sk
- Ram Chandra Ghosh

### 3. Criterion III: Research, Innovations and Extension

**Convener:** Dr. Amit Bhowmick

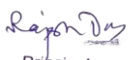
- Wabaidur Rahman
- Md Fakiruddin Ahmed
- Fatema Khatun

### 4. Criterion IV: Infrastructure and Learning Resources

**Convener:** Dr. Ishani Basu

- Debasish Das
- Md. Asaduzzaman
- Ujjal Kumar Ghosh



  
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- Soma Sarkar

## **5. Criterion V: Student Support and Progression**

**Convener:** Prabhat Das

- Md Motiur Rahman
- Sohikul Islam
- Swarup Malakar
- Md. Sabibur Rahman

## **6. Criterion VI: Governance, Leadership and Management**

**Convener:** Dr. Anup Kumar Mondal

- Md Abdul Alim
- Prabhat Das
- Md Mostak Azad
- Md Fakrul Islam

## **7. Criterion VII: Institutional Values and Best Practices**

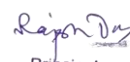
**Convener:** Dr. Soma Banarjee

- Rajiul Hoque
- Hasina Khatun
- Md Bariul Islam
- Dr. Md Sirajul Islam

## **8. NAAC Convener:** Dr. Palash Dey

- Md Jeaur Rahman
- Md. Sahajamal Sk
- Arjaul Hoque



  
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## Terms of Reference (TOR) for NAAC SSR Subcommittees

### 1. Objective:

To compile, validate, and present data and narrative reports in alignment with the respective criterion of the NAAC SSR, ensuring accuracy, completeness, and relevance.

### 2. Scope of Work:

- Understand the key indicators under the assigned criterion.
- Collect qualitative and quantitative data from relevant departments and stakeholders.
- Validate and organize data using the NAAC SSR submission formats.
- Draft criterion-wise descriptive reports with supporting documents.
- Identify gaps, if any, and suggest actionable recommendations for improvement.

### 3. Responsibilities:

- Coordinate with other subcommittees and the IQAC (Internal Quality Assurance Cell).
- Ensure compliance with NAAC guidelines and formats.
- Maintain documentation and records for future verification.
- Submit the criterion report within the stipulated timeline.

### 4. Meetings and Reporting:

- Conduct regular subcommittee meetings to review progress.
- Present interim reports to the IQAC/NAAC Steering Committee.
- Submit the final criterion report as per the consolidated SSR timeline.

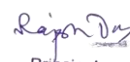
### 5. Timeline:

- Follow the schedule set by the NAAC Steering Committee and IQAC for timely submission.

### 6. Confidentiality and Integrity:

- Maintain confidentiality of institutional data.
- Ensure authenticity and transparency in reporting.



  
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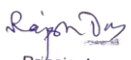
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Criterion No.	Criterion Title	Convener Name	Data Collection Status	Documentation Prepared	Narrative Report Drafted	Proofs Attached	Status (Pending/In Progress/Completed)	Remarks
I	Curricular Aspects	Dr. Md Zinarul Hoque Biswas						
II	Teaching-Learning and Evaluation	Abhishek Pramanik						
III	Research, Innovations and Extension	Dr. Amit Bhowmick						
IV	Infrastructure and Learning Resources	Dr. Ishani Basu						
V	Student Support and Progression	Prabhat Das						
VI	Governance, Leadership and Management	Dr. Anup Kumar Mondal						
VII	Institutional Values and Best Practices	Dr. Soma Banarjee						

## Instructions for Use:

- **Data Collection Status:** Mark as "Completed", "In Progress", or "Not Started"
- **Documentation Prepared:** Tick or mark once supporting documents are gathered
- **Narrative Report Drafted:** Mark when the write-up is prepared
- **Proofs Attached:** Confirm attachment of all necessary proofs
- **Status:** Overall status of the criterion
- **Remarks:** Add any specific issues, pending inputs, or support required



  
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